



## Student Name/SSN Update Form

To update information, please complete and return this form:

- In person at the Registrar's Office, second floor of the Smith-Pendergraft Campus Center
- By mail to University of Arkansas-Fort Smith, Attn: Registrar's Office, PO Box 3649, Fort Smith, AR 72913
- By fax to (479) 424-6230
- By email to [registrar@uafs.edu](mailto:registrar@uafs.edu)

**Valid photo-ID is required for a scanned form to be valid. Name change requires a copy of a court-ordered name change (divorce/adoption decree) or social security card; a marriage license cannot be accepted. SSN correction requires a copy of correct social security card.**

Are you employed at UAFS (staff, faculty, student-worker)?

Yes

No

If you answered "yes" you must go to Human Resources (located in the Fullerton Building) to update information.

### Information on Record:

Name \_\_\_\_\_

UAFS ID# \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Phone \_\_\_\_\_

**YOUR SIGNATURE** \_\_\_\_\_ Date \_\_\_\_\_

### Name/SSN Change

Legal Name \_\_\_\_\_

Social Security Correction \_\_\_\_\_

Registrar's Office: Date \_\_\_\_\_ Initials \_\_\_\_\_